

Book
 WSSD Policy Manual
 Section
 800 Operations
 Title
 School Day
 Code
 804
 Status
 Active
 Legal
[1. 24 P.S. 1504](#)
[2. 22 PA Code 11.2](#)
[3. 22 PA Code 11.3](#)
[4. 22 PA Code 11.25](#)
 5. Pol. 204
 Adopted
 September 17, 1987
 Last Revised
 November 13, 2014
 Last Reviewed
 August 16, 2018



Purpose

The normal school day for the instruction of the pupils of this District shall be in accordance with law and with the following guidelines.

Authority

The schools of the District shall normally be in session during the following times: [\[1\]](#)[\[2\]](#)[\[3\]](#)

<u>Grades</u>	<u>Time in Session</u>
Kindergarten	8: 45 <u>0</u> a.m. - 11: 35 <u>0</u> a.m. 12: 45 <u>0</u> p.m. - 3: 35 <u>0</u> p.m.
1 – 5 <u>4</u>	8: 45 <u>0</u> a.m. - 3: 35 <u>0</u> p.m.
5 – 6	<u>8:10 a.m. - 3:10 p.m.</u>
6 <u>7</u> – 8	7: 32 <u>8</u> a.m. - 2: 40 <u>5</u> p.m.
9 – 12	7: 32 <u>7</u> a.m. - 2: 40 <u>5</u> p.m.

Delegation of Responsibility

The Superintendent or designee may close, delay the opening, or dismiss schools early for emergency reasons and to protect the health and safety of students and staff. The Superintendent or designee shall prepare procedures for proper and timely notification of all concerned, in the event of an emergency closing.

In all cases of closings, delayed openings or early dismissals, the Superintendent, or designee, shall inform the Board President as soon as practical.

The Superintendent, or designee, shall develop procedures and guidelines that allow students to enter and leave schools under exceptional conditions so that variances with the normal school schedule may be accommodated. Such procedures and guidelines shall consider such things as inclement weather, illness, urgent reasons, and other circumstances. [4][5]

Emergency Closings

In the event it is necessary to close District schools for any emergency weather reason such as heavy snow or other conditions that might make roads impassable or unsafe, the following procedures will be in effect. At the earliest possible hour an announcement will be made using the District's mass communication systems (ex., automated phone calls, web postings, ~~weather hotline~~) and multiple media outlets.

The condition of the roads, which would greatly influence the decision because of its effect on the normal transportation system, may be the basis for closing schools.

The determination as to whether or not schools should be closed will be made by the Superintendent, or designee, in conjunction with the appropriate administrator. Such a determination will be made as far in advance as it is possible with reasonable accuracy.

If it is possible to announce the closing of schools on the evening or night before, this will be done. Should that not be possible, then early morning announcements via media outlets and telephone system will be made. All persons are asked to avoid making needless telephone calls, but rather are encouraged to check local media outlets.

Note: These policy changes will not be effective until the 2024-2025 school year.